

4/2/2006

**Peace River Refuge & Ranch, Inc.  
Internship Application**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Alternate Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_

**EMERGENCY CONTACT**

Relationship \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone(s) \_\_\_\_\_

Physician's name \_\_\_\_\_ Phone \_\_\_\_\_

Do you have medical insurance?  YES  NO

Name of insurance company: \_\_\_\_\_

**MEDICAL INFORMATION**

I have a current tetanus shot (**required**)- within the past 5 years

YES  NO

I have a current rabies vaccination (optional but preferred) - within the past 2 years

YES  NO

I have proof of a negative Tuberculosis test (**required**) – within the past 12 months

YES  NO

Do you have a medical condition or allergies requiring special accommodations?

YES  NO

If yes, please explain \_\_\_\_\_

\_\_\_\_\_

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**EDUCATION AND TRAINING**

Name of School/University currently attending: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Phone: \_\_\_\_\_

Years completed as of date of application: \_\_\_\_\_

Field of Study: \_\_\_\_\_

How did you hear about our internship? \_\_\_\_\_

For what time period of internship are you applying (dates):

\_\_\_\_\_

What, if any, extra-curricular activities have you participated in and for how long? (high school and/or college)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have you any experience with wildlife, domestic, or exotic animals? List species worked with, type of experience, and location of experience including contact information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any other work related information you think would be helpful to us in considering you for an internship, such as courses completed, relevant work experience, completed internships, volunteer work, activities, accomplishments, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any other special skills?

\_\_\_\_\_  
\_\_\_\_\_

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Do you require housing? \_\_\_ YES \_\_\_ NO

What is your method of transportation? \_\_\_\_\_

### **GENERAL INFORMATION**

Have you ever been convicted of a felony or misdemeanor crime? \_\_\_\_\_  
(This does not apply if the conviction has been expunged, is contained in a sealed record, or was a juvenile conviction. A criminal conviction will not necessarily bar you from employment. We will consider the nature of the crime, the time, which has expired since its occurrence and any rehabilitation you have undergone)

If yes, please describe fully:

\_\_\_\_\_  
\_\_\_\_\_

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### **REFERENCES**

Please include the following supporting documents:

1. Two references (school contacts, not letters) must be submitted with the application.
2. Two letters of reference including addresses and contact numbers from two individuals not related to you who have known you for over a year.
3. If previously employed, employment history with name of company, name of supervisor, telephone numbers, start and end dates, brief description of duties.

### **APPLICANT ACKNOWLEDGEMENT**

#### **Internship Guidelines:**

- Minimum age is 18.
- Internships are non-stipend, last for a period of up to six months, and require a minimum of 30 hours per week. Students should be able to work a flexible schedule.
- Candidates must be enrolled in a college curriculum or have completed at least two years of college (currently enrolled) in a degree program or have graduated with a degree in Biology, Animal Psychology, Zoology, or related field.
- Two references (school) must be submitted during the time of the application.
- Must be able to provide proof of a current negative TB test.
- In order to participate in activities involving bats, the intern must provide proof of a rabies vaccination.
- Hepatitis B, and tetanus vaccinations are recommended but not required.
- Must be able to lift and carry 50 pounds on a routine basis.

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I certify that I have read the above internship guidelines and the information in this application is accurate, current and complete. I understand that misstatements or omissions may result in disqualification from further consideration.

I authorize Peace River Refuge & Ranch, Inc .to request from each former employer, school attended and each person, firm or corporation given as references above to furnish at any time, any information which may be sought concerning me and my work habits, character or skill, and any other data required, whether in connection with this application or for purposes of complying with surety company requirements or otherwise. I also certify that I meet all the requirements outlined in the internship guidelines listed above.

This application will not be considered without the applicant's signature.

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SIGNATURE

DATE